
HORSTED KEYNES NEIGHBOURHOOD PLAN



STEERING GROUP MEETING

Date: Thursday 2nd October 2014
Time: **8.00pm** (please note later start time)
Venue: Martindale Centre, Station Road, Horsted Keynes

Members of the public are welcome and encouraged to attend.

8.00pm to 8.30pm – Open discussion

Neighbourhood Plan process - An opportunity to make comments and ask questions

8.30pm – Meeting commences

The first 10 minutes of the meeting will be available for members of the public to make comments or ask questions on any item on the following agenda.

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Minutes of previous meeting 4th September 2014
4. Matters arising from previous minutes not covered in agenda items
5. Update on consultant activities to Horsted Keynes **(KL)**
6. Update on grant application **(TH)**
7. Sub-group reports:
 - a. Finance and Administration **(MF)**
 - b. Communication **(AN)**
 - i. Area coordinator update
 - c. Framework **(KL)**
 - d. Community engagement **(MF)**
 - i. Questions identified – NPSG members are asked to review and consider
 - ii. WI meeting **(DC)**
 - iii. British Legion and Youth club
 - e. Housing / Development **(MS)**
 - i. Standard questions template
 - ii. Call for land
 - f. Infrastructure / Economy **(PW)**
 - g. Environmental **(AN)**
8. Vision statement and objectives
 - a. Review comments received
 - b. Development of objectives
9. Publicity / Marketing
 - a. P&P article for November
 - b. Postings to electronic media
 - c. Leaflets / fliers
10. Agree any items to go onto Parish Council agenda
11. Date of next meeting