
HORSTED KEYNES NEIGHBOURHOOD PLAN



STEERING GROUP MEETING

Date: Thursday 6th November 2014
Time: 8.00pm
Venue: Martindale Centre, Station Road, Horsted Keynes

Members of the public are welcome and encouraged to attend.

8.00pm to 8.30pm – Open discussion

Neighbourhood Plan process - An opportunity to make comments and ask questions

8.30pm – Meeting commences

The first 10 minutes of the meeting will be available for members of the public to make comments or ask questions on any item on the following agenda.

AGENDA

1. Election of chairman
2. Apologies for absence
3. Declarations of interest
4. Minutes of previous meeting 2nd October 2014
5. Matters arising from previous minutes not covered in agenda items
6. Update on consultant activities **(MS)**
 - a. Confirm minutes of Navigus meeting 29th October 2014
 - b. Matters arising from minutes of 29th October 2014
7. Sub-group reports:
 - a. Finance / Admin **(TH - written report)**
 - b. Communication **(AN)**
 - i. Publicity and marketing
 - c. Framework **(MS)**
 - i. Review vision feedback
 - ii. Confirmation of objectives format
 - iii. Review objectives feedback
 - iv. Discuss application for Community Land Trust
 - d. Community engagement **(MF)**
 - i. Update on “Vision Road Show”
 - ii. Discussion of “Objectives Road Show”
 - e. Housing / Development **(MS)**
 - i. Call for Land update – process of advertisement to be confirmed
 - ii. Agree content of sustainability assessments
 - f. Infrastructure / Economy **(PW)**
 - i. Broadband
 - ii. Mobile phone
 - iii. Transport (bus service)
 - g. Environment **(AN)**
8. Agree any items which need to go onto Parish Council agenda
9. Date of next meeting