
HORSTED KEYNES NEIGHBOURHOOD PLAN



STEERING GROUP MEETING

Date: Thursday 6th November 2014
Time: 8.00pm
Venue: Martindale Centre, Station Road, Horsted Keynes

Steering group members present:

Angela Newman (AN), Mark Syrett (MS), David Colville (DC), Marjorie Fritz (MF), Peter Whatling (PW).

9 Members of the public attended.

8.00pm to 8.30pm – Open discussion

Neighbourhood Plan process - An opportunity to make comments and ask questions

- *How many sites do we expect to be put forward following the call for land?* Number not known. Only 2 have been submitted to date (6/11/14). If others are not submitted by 16th November MS will ring round known land owners to ensure they have seen the call for land notifications.
- *Are rough drawings of site adequate for submission?* Yes. OS reference or Google Earth desirable to clarify position of site.

8.30pm – Meeting commenced.

(Public made no comments on agenda items)

Minutes

1. Election of chairman
Mark Syrett was elected as chairman. Proposed PW. Seconded MF
2. Apologies for absence
Apologies received from KL and TH
MF to check if Nikki and Andrew King are still interested in being involved with NHP
3. Declarations of interest
None
4. Minutes of previous meeting 2nd October 2014
Minutes agreed and duly signed
5. Matters arising from previous minutes not covered in agenda items
KL has not yet finalised list of street coordinators to forward to AN. (7b) Street coordinators are not involved at the moment.
6. Update on consultant activities **MS**
 - a. Confirm minutes of Navigus meeting 29th October 2014
Minutes of meeting read out and confirmed
 - b. Matters arising from minutes of 29th October 2014
MS needs the contact details for Navigus.
Beverley to email details to MS and MF.

7. Sub-group reports:

- a. Finance / Admin **TH** (written report)
Copy of Budget Report to date was examined (Copy attached). Navigus needs to do a schedule of proposed work to year end.
MS will ask Navigus to provide schedule.
- b. Communication **AN**
i. Publicity and marketing
AN reported there are 3 separate articles about NHP in this month's P&P . The Facebook site is going well. The advert for Call for Land is in Middy. The question was raised whether Steering Group members should comment on website . Agreed this was appropriate as commenting as individuals rather than member of Steering Group.
The consultation event on 24th January needs to be organised and advertised.
AN and DC to meet with Nikki King to decide on style of poster, discuss comments more widely and decide on input for Dec/Jan P&P.
AN to ensure the date for the January Steering Group meeting is in the P&P as 8th January not 1st Jan as this is a Bank Holiday.
- c. Framework **MS**
i. Review vision feedback
Comments from consultations have been largely positive and in agreement with vision statements. It was agreed that the consultations have a positive effect in raising awareness of NHP as well as obtaining views.
PW to modify vision statements to reflect consultation results and issue a revised version for inclusion in P&P and on website.
ii. Confirmation of objectives format
AN gave casting vote that version 3 of the objectives should be used. (Other members of Steering Group discussed versions at meeting with Navigus 29/10/14 and were equally split between the 2 versions.) Only modification will be "retain" bus service and not "maximise".
iii. Review objectives feedback
1 comment received to date re Broadband.
Consultation "road shows" will happen in next few weeks. MF/AN
iv. Discuss application for Community Land Trust
CLT gives control over development. The number of houses we plan to have would not generate enough money to buy major assets e.g. the shop. The Parish Council do not feel there is a need to form a CLT.
Currently there is no reference to CLT in the plan. It is not mentioned in vision or objectives.
To be discussed with Navigus at meeting on 25th November as to whether a CLT could/should be included in NHP
- d. Community engagement **MF**
i. Update on "Vision Road Show"
Already discussed. Groups consulted were: First Steps, Pre-School. WI, Circuit Training Class, Keep Fit Class, outside the shop Saturday and Sunday mornings. Meeting with school parents is arranged for 12th November.
Summary of results to date attached.
ii. Discussion of "Objectives Road Show"
Same groups to be revisited.
- e. Housing / Development **MS**

- i. Call for Land update – process of advertisement to be confirmed
Advert in Middy 6/11/14. Process followed and noted.
Agree content of sustainability assessments
MS has found sustainability assessment criteria for a Leicestershire village which covers all the criteria we should cover. NPSG members reviewed this Sustainability Assessment and agreed it was comprehensive, well laid out, easily understood and applicable to Horsted Keynes
MS to suggest to Navigus that this format be used instead of its current proposal

Infrastructure / Economy

PW

- ii. Broadband
BT Openreach website is still advising December 2014 for achieving upgrade to Danehill exchange. There would be a delay of several weeks thereafter (actual period not specified) before high speed connections could be made. NHP may not need to include broadband because it will be installed anyway.
- iii. Mobile phone
Vodafone have a system of mounting transmitters in elevated positions to achieve better signals in remote areas but it operates via broadband and requires a connection speed of 4Mb/s. Copy of brochure attached
If suitable mast sites could be identified “The Phone Mast Company” will provide a marketing service for a registration fee of £25 per site, with additional payment of 50% of the 1st year’s rent in the event of any mast erection. Typical annual rental income could be £3000-5000.
PW proposed an additional call for land specifically for a phone mast but it was agreed that the results of the current call for land would be awaited before taking further action. If few sites are proposed enquiries for phone mast sites would be included in the round of phone calls for development sites.
MS will contact South east Water to see if they are interested in providing a site at the reservoir.
- iv. Transport (bus service)
John Kately, PW and DC will meet with Metrobus in the next few weeks. (John Kately to organise)

f. Environment

AN

No report as yet. Endangered species and other environmental issues will be considered within the sustainability assessment undertaken for each proposed development site
MS will attend a MSALC meeting and will enquire if any other villages have used an environment expert in their NHP

- 8. Agree any items which need to go onto Parish Council agenda
General update only in line with normal PC procedures
- 9. Date of next meeting
4th December 2014
MS sent his apologies for this meeting. As KL will also be absent the SG will need to elect a chair at the start of this meeting.

Community consultation

The table below shows the results so far of the public consultation on the vision statement. These numbers are a total of views expressed amongst people consulted at: First Steps; Pre-school; WI; Saturday circuit training class; and weekend shoppers at the village store. Consultation is ongoing.

Vision Statement Item	Important	Not Important
Facilities (shop, post office, and pubs) have been retained	93	0
An attractive, rural village centred round the existing village green	90	1
Fast broadband and good mobile telephone reception	84	5
Sufficient parking has been provided in new residential areas to avoid significant additional parking within existing village	83	3
All sports and other green spaces within the village have been retained and additional areas have been developed (community orchard, community gardens, meadowland areas, new allotments.)	81	1
Footpaths, recreational areas, children's playground, outdoor gym for adults have been extended or developed	79	2
St Giles School has continued to thrive and expand	79	5
Traffic managements have been installed to regulate on-street parking and improve road safety	70	6
Bus service has been retained	62	6
Housing has increased by 15% comprising mainly of small and medium sized family properties	54	8
A new small, non-licensed café has been established	47	22

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Our focus is on helping you stay in touch with your friends and family, giving you the power to make a call or send an email from your mobile device wherever you are.

If your community gets a place on our programme, we'll be installing Open Sure Signal at a number of sites across your community to give you 3G coverage.



What is Open Sure Signal?

It's a small, low-powered 3G mobile base station, just a bit larger than your home broadband box. It works with a local broadband connection to create a 3G signal.

If you're on our network and have a 3G mobile device, you'll automatically connect to it and enjoy the benefits of 3G straight away. You'll be able to make crystal clear voice calls, send emails, check out Facebook or Twitter, watch videos and much more besides.

The Open Sure Signal units are similar to our Sure Signal units, which give you a personal 3G signal in your home or office. You can find out more about Sure Signal at vodafone.co.uk/suresignal.



What can it do?

- Each Open Sure Signal unit provides up to 500 metres of 3G coverage. And there's no need to worry about any harmful signals.
- If you're a Vodafone UK customer you'll be able to use the 3G signal as long as you're in range of a unit.
- Working together, all our Open Sure Signal units will offer widespread coverage across your community, ensuring a strong 3G Signal.



What does it look like?

Each Open Sure Signal unit is 38cm tall, 26cm wide, 6cm deep and weighs at least 2kg.

We mount them up high onto a chimney breast, pole or wall in a vertical position. And there's a choice of coloured covers to ensure they blend in to the surroundings.



Got a question?

- Find out more at vodafone.co.uk/rural



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Mobile Phone Mast Site Marketing

Interested in having a phone mast? Here's how we can help.....

You might have a spare piece of land or roof space, a chimney or other such structure or even a redundant telecoms mast which currently has no use but could be making you money. **A mobile phone mast can generate an annual income in the region of £4,000 - £30,000 per year.** They also have a capital value and once you have a phone mast in place, you may be able to sell the lease to an investor for a large cash lump sum.

If you would like to market your site for this purpose, The Phone Mast Company can help. We have a comprehensive Offered Sites Database which is utilized by operators and their agents when looking for potential new sites. Just follow the simple steps below to start marketing your site for a phone mast today! **Once your site has been uplooad we will then start sending out the details to hundreds of our key contacts within the industry.**

Step 1

Is your potential site suitable for a phone mast? You should consider these 5 key points on what makes a good mobile phone mast site:-

- Land on high ground or an elevated existing structure.
- Near to an area of high population density, but a reasonable distance from residential properties.
- Good pedestrian or vehicle access.
- Near to a power supply.
- In an area where the current mobile phone coverage is poor.

If your site meets these criteria, we recommend you market it. If we receive interest, you can then make a decision as to whether you want to proceed but are under no obligation to do so.

Step 2

Fill out the simple form which appears when you click the Continue button below.

Step 3

You will then be taken to the secure payment page. We charge an annual fee of £25 per annum to market your site. Payment can be made easily by credit card, debit card or Paypal.

Step 4

Subscription complete! Within 1 hour, your site should be added to our database and marketing will commence. You will be given a reference number and can view your site [here](#).

If you have any questions about having a phone mast on your land or property, please see our [frequently asked questions \(FAQ's\)](#) page.