
HORSTED KEYNES NEIGHBOURHOOD PLAN



STEERING GROUP MEETING

Date: Thursday 8th January 2015
Time: 8.00pm
Venue: Martindale Centre, Station Road, Horsted Keynes

Members of the public are welcome and encouraged to attend.

8.00pm to 8.30pm – Open discussion

Neighbourhood Plan process - An opportunity to make comments and ask questions

8.30pm – Meeting commences

The first 10 minutes of the meeting will be available for members of the public to make comments or ask questions on any item on the following agenda.

AGENDA

1. Election of temporary chair
2. Apologies for absence
3. Declarations of interest
4. Minutes of previous meeting 4th December 2014
5. Matters arising from previous minutes not covered in agenda items
6. Update on consultant activities
 - a. Confirmation of minutes from 6th January 2015
 - b. Matters arising from minutes not covered on the agenda
7. Sub-group reports:
 - a. Finance / Admin **TH**
 - b. Communication **AN**
 - i. Publicity and marketing
 - c. Framework **PW**
 - i. Confirmation of Sustainability Assessment
 - ii. Confirmation of objectives
– including housing / population increase
 - d. Community engagement
 - i. “Objectives Road Show” update and results **MF**
 - ii. Discussion of arrangements for
Village Event 24/01/15 **All**
 - e. Housing / Development
 - i. Sites put forward update
 - f. Infrastructure / Economy **PW**
 - i. Mobile phone mast site
8. Agree any items which need to go onto Parish Council agenda
9. Date of next meeting