
HORSTED KEYNES NEIGHBOURHOOD PLAN



STEERING GROUP MEETING

Date: Thursday 8th January 2015
Time: 8.00pm
Venue: Martindale Centre, Station Road, Horsted Keynes

Members of Steering Group present: Angela Newman (AN), David Colville (DC), Marjorie Fritz (MF), Peter Whatling (PW). Terry Higham (TH)

Members of the public are welcome and encouraged to attend.

19 members of the public present

8.00pm to 8.30pm – Open discussion

Neighbourhood Plan process - An opportunity to make comments and ask questions.

Comments and questions raised by those present :

- Where are we in the process / How far have we got?
- Who carries out the Sustainability Assessment?
- Do Landowners have an influence on the outcome?
- When the plan goes to referendum does the Steering Group have the final say?
- Are sites put forward for development in line with local and national planning policy?
- AONB – planning issues
- Is due consideration given to sites that border an AONB?
- It is necessary for people to take ownership in this NHP process.
- What is happening about affordable housing?
- What is happening about the Post Office?
- Is consideration being given to renewable energy?
- How many new dwellings will be built?
- There will be extra traffic caused by more housing.
- As we are near Ashdown Forest will we be protected?
- The consultation process we have undergone was not a good cross section of the village and was heavily weighted to young mothers. (First Steps, Pre School, School)

AGENDA

1. **Election of temporary chair**
PW elected. TH proposed. DC seconded
2. **Apologies for absence**
Kenton Lawton (KL), Mark Syrett (MS)
3. **Declarations of interest**
TH lives adjacent to Constance Wood Field
DC is a member of PCC and Village Hall Committees and may have conflict of interest in relation to sites put forward by the Diocese

4. **Minutes of previous meeting 4th December 2014**
Minutes agreed
5. **Matters arising from previous minutes not covered in agenda items**
MS to see if other villages have used expert environment specialists. Ongoing MS
6. **Update on consultant activities**
 - a. **Confirm minutes of Navigus meeting 6th January 2015**
Minutes confirmed
 - b. **Matters arising from minutes of 6th January**
Due to short period of time since meeting the actions are ongoing. The issues with sites are ongoing.
7. **Sub-group reports:**
 - a. **Finance**
Finance situation is better than expected because Community Development Fund has told us we can backdate January work to December. We will have to refund approximately £800. We can apply for additional funding starting in April 2015.
It is necessary to publicise to the village about the CDF TH
 - b. **Communication**
 - i. **Publicity and marketing**
There is no P&P this month. We continue to use Facebook. The fliers publicising the Village Event on 24th January are ready for distribution.
MF to distribute to Area Coordinators MF
The large banner is ready to order. Parish Council agree it can be displayed on Village Green outside The Crown and formal permission will be sought at the Parish Council Meeting on 13/1/15.
AN to order banner AN
 - c. **Framework**
 - I. Sustainability Assessment confirmed. "Sustainable energy" in the assessment should stay in.
Phone mast assessments should be taken out of house assessments and should be shown separately.
CB to revise assessments CB
 - II. Wording of objectives confirmed from decision at Navigus meeting.
"Affordable" should perhaps be a different word – "lower cost"?
PW to check with CB if a more appropriate word could be suggested. PW
 - d. **Community engagement**
 - i. Update on "Objectives Road Show"
This means of consultation has now run its course.
(Results inserted at end of minutes)
 - ii. Discussion and promotion of Village Event 24/01/15
The Steering Group will need a crib sheet so that questions from the public can be answered at the event.
CB to give group an updated and comprehensive crib sheet CB
CB will produce visual information for 24th AN to phone CB AN

e. Housing / Development

i. Call for Land update

The 2 sites put forward by the Diocese will not be assessed because they are not available.

f. Infrastructure / Economy

i. Mobile phone masts sites

South East Water has responded in a positive way to housing a mobile phone mast on their land. However they would not pursue it and it would be up to the phone company to approach SEWater

g. Environment

Not progressed as yet.

8. Agree any items which need to go onto Parish Council agenda

Notification of the banner being on the Village Green

MF

Up to date financial report

TH

9. Date of next meeting

5/2/15

Apologies in advance from MF and PW

Results of Public Consultation on Objectives

Proposed Objectives	Totals				
	Strongly agree	Agree	Don't know	Disagree	Strongly disagree
Conserve and enhance the environment of the village in order to maintain its distinct rural identity and outstanding landscape setting	107	9	0	0	0
Maintain and enhance existing and establish new local services and facilities	82	31	0	0	0
Increase the population at a similar rate to that which has occurred in recent years (average 5 properties per year,) whilst maintaining the current age balance	31	49	11	19	3
Support local businesses and provide enhanced employment opportunities within the parish including home working	87	24	1	0	0
Maintain the local bus service to improve its viability	96	14	0	0	0
Minimise the impact of road traffic on the village through the provision of limited traffic calming and adequate parking in any new developments	76	30	6	4	0
Minimise the adverse environmental effects of new development and provide energy reduction and sustainable energy opportunities for the whole village	87	26	1	0	0
	566	183	19	23	3

