
HORSTED KEYNES NEIGHBOURHOOD PLAN



STEERING GROUP MEETING

Date: Thursday 5th February 2015
Time: 8.00 p.m.
Venue: Martindale Centre, Station Road, Horsted Keynes

Members of the public are welcome and encouraged to attend.

8.00pm to 8.30pm –

Display of all materials presented at Consultation Event 24/1/15

Neighbourhood Plan process - An opportunity to make comments and ask questions

8.30pm – Meeting commences

The first 10 minutes of the meeting will be available for members of the public to make comments or ask questions on any item on the following agenda.

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Approval of Minutes of previous NPSG meeting 08/01/2015
4. Approval of Minutes of NPSG Event Review meeting 28/01/15
5. Matters arising from previous minutes not covered in agenda items
6. Sub-group reports:
 - a) Finance
Grant monies - the way forward **(TH and All)**
 - b) Framework
 - i. Policies – a review and further policies needed **(KL)**
 - ii. Timeline of stages to referendum **(All)**
 - iii. Procedure for public email contact list for future notifications
(Is a separate NP address necessary?) **(All)**
 - c) Community engagement
 - i. Outputs from Consultation Event **(KL)**
 - d) Housing / Development
 - i. Overall housing requirements and mix for HK **(KL)**
 - e) Communication
 - i. Update and new requirements for FB and P&P **(AN)**
7. Agree any items which need to go onto Parish Council agenda
8. Date of next meeting