
HORSTED KEYNES NEIGHBOURHOOD PLAN



NP Steering Group Meeting

Date: Thursday 01st October 2015
Time: 8.00pm
Venue: Martindale Centre, Station Road, Horsted Keynes

Members of the public are welcome and encouraged to attend.

8.00pm to 8.30pm – Open discussion

Neighbourhood Plan process - An opportunity to make comments and ask questions

8.30pm – Meeting commences

The first 10 minutes of the meeting will be available for members of the public to make comments or ask questions on any item on the following agenda.

AGENDA

1. Receive apologies for absence
2. Make declarations of interest
*(Members are invited to make any **declarations of personal or prejudicial interests** that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered. Members are also invited to **declare any dispensation that has been granted to them personally** and which may be applicable in relation to any point on the agenda).*
3. Approve and sign minutes of previous NP Steering Group meeting 06th August 2015.
4. Matters arising from previous minutes not covered elsewhere on this agenda.
5. Approve minutes of NPSG Process meeting 25th September 2015 *(copy to be held on file)*.
6. Review outcome of workshops (oral view based on notes taken rather than questionnaires)
7. Evaluation of questionnaires
8. Consider NPSG employment of a traffic consultant
(A consistent issue being raised by people regarding most of the sites is transport and access. WSCC Highways are unable to provide definitive advice unless they are provided with a planning application so it is not possible to fundamentally demonstrate the impact of any development on any individual site based on their advice. A clear brief to a transport consultant to assess the issues relating to access and road capacity at and around each site would enable the Neighbourhood Plan Steering Group to come to a view and justify why certain sites are taken forward and certain sites are rejected. This will be key in addressing the concerns of many people in the community which is ultimately vital if the Plan is to be successful at a referendum.)
9. Consider next stage in consultation before Pre-submission
10. Agree steps & actions required to get to referendum stage
11. Agree any items which need to be reported to the PC or included on the Parish Council agenda.
12. To receive and to consider reports from Steering Group members
(An oral report / additional written information arising after dispatch of this Agenda may be given on any of the above items).
13. Date of next meeting – 05th November 2015 at 8.00 p.m.