

Minutes of a meeting of the **TOILETS, RECREATION GROUND, VILLAGE GREEN and HIGHWAYS** Committee held on 24th May 2016 at 7.30pm in the Village Hall, Horsted Keynes

PRESENT: Cllrs John Luckhurst (Chairman) Keith O'Regan
Sarah Webster Christine Wheatley

Also in attendance: Linda Butcher – Acting Clerk

PUBLIC PARTICIPATION – There were no members of the public present

APOLOGIES – Cllr Billy Dye – personal reasons

DECLARATIONS OF INTEREST – None at this time

MINUTES

To resolve that the minutes of the TGR&H meeting held on Tuesday 15th March 2016 be taken as read, confirmed as a correct record and signed by the Chairman.

0050 RESOLVED that the minutes of the TGR&H Committee meeting held on 15th March 2016 be adopted and signed by the Chairman.

Matters outstanding from these minutes (not listed as separate items)

(7.1) The metal gate has been replaced.

(7.3) The tree work has been completed and the committee is pleased with the outcome.

(7.4) Repairs to the Village Green – it was AGREED to defer this item until the permanent clerk starts and the Neighbourhood Plan work has been completed.

(8.1) Village clock – it was AGREED to defer this item until the permanent clerk starts and the Neighbourhood Plan work has been completed.

TO RECEIVE BRIEF VERBAL REPORTS FROM COUNCILLORS ON THE FOLLOWING:

Memorial Pavilion, Play Area and Recreation Ground

Cllr John Luckhurst reported that an electrician needs to be appointed to check the electrics and the meter in the building. The names of two electricians were given to the Acting Clerk. The committee is pleased to note that the mowing is being carried out to its satisfaction. Plans are starting to formulate to replace the play equipment.

Public Toilets and Bus Shelter

Cllr Keith O'Regan reported that both were in good order.

Lewes Road Allotments

The committee noted that the five plots are being well used and kept tidy.

Greens and any other common land areas of the Parish

To consider a request from St Giles School to place a permanent sign on the Village Green

- 0051 RESOLVED** that the committee would not be happy for a permanent sign to be placed on the Village Green and would suggest that the school see if something could be fixed to the telegraph pole.

To consider a request to use the Village Green to stage the Duathlon on 2nd October 2016

- 0052 RESOLVED** that the committee is happy for this event to take place on the Village Green, particularly as surplus funds are being put towards the new play equipment.

Highways

It was reported that the trench in Birchgrove Road has still not been filled properly and it was AGREED the Acting Clerk would report this again on the County Council website. It is believe this was to facilitate an electricity supply.

Footway parking is still problematic in certain areas.

QUEEN'S 90TH BIRTHDAY CELEBRATIONS

Update on arrangements and advertising the event

Cllr Sarah Webster showed the Committee members copies of the posters and leaflets which will be displayed and circulated in local pubs and clubs. The programmes detail the various entertainment and 'side shows' etc.

Confirmation of the actual time of the event was given as 1400 – 2200 hours.

Cllr Keith O'Regan said he hoped his brother-in-law would be able to act as compare as he had done this sort of thing before, i.e. Party in the Park.

Financial report

Cllr Sarah Webster said she would need £1,000 float to enable the various activities and food/drink outlets to 'trade'. She confirmed that she had a meeting with the drone man on Friday and was pleased that the Tennis Club would be contributing to the cost.

Souvenir programmes will be sold for £2 each and will be available in the shop from 1st June.

The Acting Clerk reiterated the importance of ensuring everyone gets receipts for any items they purchase for the event in order to provide an audit trail.

Update on 3rd party liability insurance, risk assessments and other technical/contractual matters

The Acting Clerk confirmed that Councillors and other volunteers will be covered by the Council's insurance but equipment belonging to others will not be covered.

Cllr Sarah Webster provided a copy of a risk assessment and it was suggested that perhaps a fire extinguisher instead of a bucket of water would be better near the BBQ.

DATE OF NEXT MEETING

The committee took on board the comments made by the Acting Clerk at the Annual Statutory Meeting and

0053 RESOLVED future meeting dates: Tuesday 26th July, Tuesday 27th September and Tuesday 29th November 2016. Dates up to the 2017 Annual Statutory Meeting will be AGREED at the next TGR&H meeting.

The meeting closed at 8.45pm