

**Full Parish Council - Agenda**

Clerk: Michaela Frost

Rear of Village Hall

The Green

Horsted Keynes

West Sussex

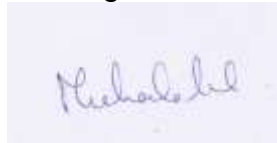
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8<sup>th</sup> June 2016

Members of Horsted Keynes Parish Council are summoned to a Parish Council meeting to be held in the Village Hall on Tuesday 14<sup>th</sup> June 2016 at 7.30pm.



Michaela Frost  
Parish Clerk

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**AGENDA**

**1. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first ten minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

**2. APOLOGIES** – to receive apologies for absence

**3. DECLARATIONS OF INTEREST**

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

**4. MINUTES**

4.1. To resolve that the minutes of the Annual Statutory Council Meeting held on Tuesday 10<sup>th</sup> May 2016 be taken as read, confirmed as a correct record and signed by the Chairman.

4.2. Matters outstanding from these minutes (not listed as separate agenda items)

4.3. To receive the following committee minutes

4.3.1. TGR & H – 24<sup>th</sup> May 2016

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**5. FINANCE**

- 5.1. To approve the Financial Report and authorise the list of cheques issued.
- 5.2. To approve the accounts to the 31<sup>st</sup> March 2016
- 5.3. To receive the Internal Auditor's Report for 2015/2016
- 5.4. To approve the Governance Statement for 2015/16 and authorise the Chairman and Clerk to sign the statement
- 5.5. To approve the Annual Return for 2015/16 and to authorise the Chairman to sign the return for submission to the External Auditor

**6. REPORTS**

- 6.1. To receive report from County Councillor
- 6.2. To receive report from District Councillor
- 6.3. To receive and consider reports from Parish Councillors

**7. NEIGHBOURHOOD PLAN**

- 7.1. To receive and consider report from the Acting Parish Clerk

**8. DATE OF NEXT MEETING**

- 8.1. To note that the next meeting will be held on Tuesday 12<sup>th</sup> July 2016

**9. COMMENTS FROM MEMBERS OF THE PUBLIC**