

**Full Parish Council - Agenda**

Clerk: Michaela Frost

Rear of Village Hall

The Green

Horsted Keynes

West Sussex

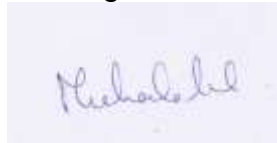
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6 July 2016

Members of Horsted Keynes Parish Council are summoned to a Parish Council meeting to be held in the Village Hall on Tuesday 12 July 2016 at 7.30pm.



Michaela Frost  
Parish Clerk

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**AGENDA**

*Please note: Before the formal meeting commences there will be a ten minute presentation from Dowsett and Mayhew, local planning consultants.*

**1. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first ten minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

**2. APOLOGIES** – to receive apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

**4. MINUTES**

4.1. To resolve that the minutes of the Council Meeting held on Tuesday 14 June 2016 be taken as read, confirmed as a correct record and signed by the Chairman.

4.2. Matters outstanding from these minutes (not listed as separate agenda items).

**Full Parish Council - Agenda**

**5. POTENTIAL COFFEE SHOP AT PAVILION**

- 5.1 To receive a presentation from a local group proposing to open a coffee shop in the pavilion.

**6. FINANCE AND GOVERNANCE**

- 5.1. To authorise schedule of payments and note receipts and year to date expenditure. (attached).
- 5.2. To consider donation requests – (schedule showing donations requests for 2016/17 attached).
- 5.3 To receive a verbal update on the Queen’s Birthday Celebration event
- 5.4 To agree for the RFO to pursue a new electricity contract perhaps with a fixed rate of up to three years.
- 5.5 To agree an increase in the allotment rent.

**7. TOILETS, GREENS & RECREATIONAL GROUND AND HIGHWAYS**

- 7.1 To receive a verbal report from TGR Committee Members (Friends of Chernobyl tea tent etc).
- 7.2 To agree the creation of a working group to look into the proposed play area with two or more councillors and members of the public.
- 7.3 Update on finger posts.

**8. REPORTS**

- 8.1. To receive report from County Councillor.
- 8.2. To receive report from District Councillor.
- 8.3. To receive and consider reports from Parish Councillors.

**9. NEIGHBOURHOOD PLAN**

- 9.1 To receive a financial update report from Cllr Mike Kirk on Neighbourhood Plan monies.
- 9.2. To note the Terms of Reference given to the external expert, Lindsay Frost (attached) and receive an update on the timetable for his report to Parish Council.
- 9.3 To agree a date for the extraordinary meeting in August to meet with Lindsay Frost, external expert.

**10. GENERAL**

- 10.1 To consider nomination of an individual from Horsted Keynes parish for Mid Sussex District Council Community Service Award.
- 10.2 To note that Cllr Wheatley attended new Councillor training.

**Full Parish Council - Agenda**

**11. DATE OF NEXT MEETING**

11.1. To note that the next meeting will be held on Tuesday 13<sup>th</sup> September 2016.

**12. COMMENTS FROM MEMBERS OF THE PUBLIC**