

Full Parish Council - Agenda

Clerk: Michaela Frost

Rear of Village Hall

The Green

Horsted Keynes

West Sussex

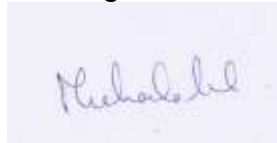
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5 October 2016

Members of Horsted Keynes Parish Council are summoned to a Parish Council meeting to be held in the Village Hall on Tuesday 11 October 2016 at 7.30pm.



Michaela Frost
Parish Clerk

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first ten minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

2. APOLOGIES – to receive apologies for absence.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

4. MINUTES

4.1. To resolve that the minutes of the Council Meeting held on Tuesday 13 September 2016 be taken as read, confirmed as a correct record and signed by the Chairman.

4.2. Matters outstanding from these minutes (not listed as separate agenda items).

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5. FINANCE AND GOVERNANCE

- 5.1. To authorise schedule of payments and note receipts and year to date expenditure (attached).
- 5.2. To note receipt of audited accounts for 2015/16 financial year and to consider comments from external auditor. *(Where any amendments are agreed in line with auditor comments, Annual Accounting Statement for year ended 31/03/2016 will need to be re-signed as appropriate).*
- 5.3. To consider delegation of the following to the Finance & Governance Committee:
 - Preparation of Parish Council budget for 2017/18 financial year. Recommended budget to be presented to the full Parish Council in January 2017 together with resulting impact upon 2017/18 Parish precept for consideration prior to submission to MSDC.
 - Preparation of Parish Council Business Plan for the period April 2017 to March 2019. Recommend Plan to be submitted to the full Parish Council by April 2017 for consideration.
- 5.4. To appoint an additional Member to the Finance and Governance Committee in order to ensure meetings are quorate.

6. TOILETS, GREENS & RECREATIONAL GROUND AND HIGHWAYS

- 6.1. To receive a verbal report from TGR Committee Members
- 6.2. To receive an update from the Recreation Ground Playground Working Group.
- 6.3. To receive and update on the Proposed Coffee Shop at the Pavilion

7. PLANNING

To receive verbal report on Planning Applications received and any MSDC decisions.

8. REPORTS

- 7.1. To receive report from County Councillor.
- 7.2. To receive report from District Councillor.
- 7.3. To receive and consider reports from Parish Councillors.

9. GENERAL

- 10.1. Update on Neighbourhood Plan
- 10.2. Visioning Exercise held on 12 September 2016 – Notes circulated prior to the meeting – to discuss next steps
- 10.3. Update on the Chairs Networking day

10. DATE OF NEXT MEETING

- 9.1. To note that the next meeting will be held on Tuesday 8 November 2016

11. COMMENTS FROM MEMBERS OF THE PUBLIC