

Toilets, Greens & Recreation Ground Committee - Agenda

Clerk: Michaela Frost
Tel: 01825 791919
E-mail: hkparishcouncil@gmail.com

Rear of Village Hall,
The Green,
Horsted Keynes,
West Sussex,
RH17 7AP

23 November 2016

Members of the Horsted Keynes Parish Council Toilets, Greens & Recreation Ground Committee are summoned to a meeting to be held in the Parish Council Office on Tuesday 29 November 2016 at 7.30 p.m.



Michaela Frost
Clerk

Members of the public and press are welcome and encouraged to attend.

The first 10 minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the following agenda. The public are also welcome to stay and observe the rest of the meeting.

AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest from Councillors in respect of any matter on the Agenda.**
(Members are invited to make any declarations of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.)
3. **Minutes of the previous Toilets Greens & Recreation Ground Committee meeting held on 27 September 2016 to be agreed and signed as a true record.**
4. **Matters arising from the Minutes of the last meeting not covered elsewhere.**
5. **To receive brief verbal reports from Councillors on the following:**
 - 5.1 Memorial Pavilion, Play Area & Recreation Ground
 - 5.2 Public Toilets & Bus shelter
 - 5.3 Lewes Road Allotments
 - 5.4 Greens and any other common land areas of the Parish.
6. **To review progress on the following matters, consider further action required to complete repair / maintenance works and agree recommendations to be made to the full PC as necessary :**
 - 6.1 Play Area
7. **Christmas Tree Arrangements/ Christmas lights**
 - 7.1 To confirm all arrangements for the Christmas Tree outside the Green Man - including risk assessments and electrician sign off.
 - 7.2 To confirm arrangements for Christmas lights outside the Horsted Club
8. **TGR Finance – to discuss budget arrangements for 2017/18**
 - 8.1 To consider TGR requirements for 2016/17 budget:
 - 8.1.1 Maintenance contracts / costs.
 - 8.2 Capital Expenditure – projects / repairs / replacements

Toilets, Greens & Recreation Ground Committee - Agenda

9. **Playground Refurbishment Working Group – update**
10. **Coffee Shop – Pavilion - update**
11. **Winter Management**
12. **Highways**
 - 12.1 Fingerposts – update
13. **To agree any items to be put forward to the next Parish Council meeting.**
14. **Date of Next Meeting**

To set the timetable for next year