

**Full Parish Council - Agenda**

Clerk: Michaela Frost

Rear of Village Hall

The Green

Horsted Keynes

West Sussex

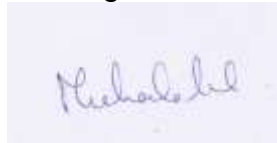
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11 January 2017

Members of Horsted Keynes Parish Council are summoned to a Parish Council meeting to be held in the Village Hall on Tuesday 17 January 2017 at 8:00 pm.



Michaela Frost  
Parish Clerk

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**AGENDA**

**1. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first ten minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

**2. APOLOGIES** – to receive apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

**4. MINUTES**

4.1. To resolve that the minutes of the Council Meeting held on Tuesday 22 November 2016 and Tuesday 13 December 2016 be taken as read, confirmed as a correct record and signed by the Chairman.

4.2. Matters outstanding from these minutes (not listed as separate agenda items).

**5. REPORTS**

5.1. To receive reports from County Councillor.

5.2. To receive reports from District Councillor.

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- 6. PLANNING APPLICATION – BIRCHGROVE ROAD – HK/DM/16/5596**
  - 6.1 To consider the planning application for Birchgrove Road. (The Application can viewed by accessing this link <https://pa.midsussex.gov.uk/online-applications/> )
  
- 7. NEIGHBOURHOOD PLAN**
  - 7.1 To discuss & agree change of contract from Troy Navigus Partnership to Navigus Planning Ltd.
  - 7.2 To note correspondence from Strutt & Parker regarding Police House Field (Plan previously circulated)
  - 7.3 To discuss & agree how we treat planning applications for multiple dwellings when not included in Neighbourhood Plan
  - 7.4 To receive a verbal update.
  
- 8. FINANCE AND GOVERNANCE**
  - 8.1. To authorise schedule of payments and note receipts and year to date expenditure (attached).
  - 8.2 To approve the contracts for 2017/18 for maintenance of the Green, Toilets and Bus Shelter. (Previously circulated)
  - 8.3 To consider and agree the draft budget for 2017/18 as recommended by the Finance and Governance Committee following their meeting on 10 December 2016 and subsequent proposals (draft budget circulated)
  - 8.4 To consider and agree the precept for 2017/18 to be communicated to MDSC
  - 8.5 To consider and agree the Special Reserves to be held by the Council with effect from 01/04/17 (previously circulated)
  - 8.6 To discuss & agree requirements for employees' pension scheme.
  
- 9. TOILETS, GREENS & RECREATIONAL GROUND AND HIGHWAY**
  - 9.1 To receive reports from TGR Committee and update from TGR members. *(Unconfirmed minutes of TGR Committee meeting 29/11/16 have been previously circulated)*
  - 9.2 Update of Coffee Shop & Lease (Advice from Solicitor circulated)
  - 9.3 Update on Playground to include discussion & agreement on tender document.
  
- 10. PLANNING**

To receive verbal report on Planning Applications received and any MSDC decisions.
  
- 11. GENERAL**
  - 11.1. Visioning Exercise – to receive feedback from all Parish Councillors.
  - 11.2 To consider representation at the Mid Sussex Emergency Planning Liaison Group Meeting. To request the Clerk to update the Parish Council's Emergency Plan
  - 11.3 To receive and consider reports from Parish Councillors.

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**12. DATE OF NEXT MEETING**

12.1. To agree the dates for 2017. (Dates previously circulated)

**13. COMMENTS FROM MEMBERS OF THE PUBLIC**