

Full Parish Council - Agenda

Clerk: Michaela Frost

Rear of Village Hall

The Green

Horsted Keynes

West Sussex

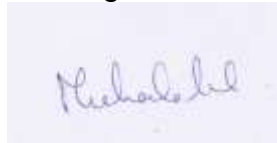
RH17 7AP

Tel: 01825 791919

e-mail: hkparishcouncil@gmail.com

5 April 2017

Members of Horsted Keynes Parish Council are summoned to a Parish Council meeting to be held in the Village Hall on Tuesday 11 April 2017 at 7:30 pm.



Michaela Frost
Parish Clerk

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first ten minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

2. APOLOGIES – to receive apologies for absence.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

4. MINUTES

4.1. To resolve that the minutes of the Council Meeting held on Tuesday 14 March 2017 be taken as read, confirmed as a correct record and signed by the Chairman.

4.2. Matters outstanding from these minutes (not listed as separate agenda items).

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5. NEIGHBOURHOOD PLAN

5.1 Verbal update on progress

6. REPORTS

6.1. To receive report from County Councillor.

6.2. To receive report from District Councillors.

6.3. To receive and consider reports from Parish Councillors.

7. FINANCE AND GOVERNANCE

7.1. To authorise schedule of payments and note receipts and year to date expenditure (attached).

7.2 To authorise the purchase of an Accountancy Package and training from RBS - Rialtas Business Solutions. The cost of this package and training was budgeted for.

7.3 To authorise the payment of Interim invoice relating to legal advice for the coffee shop license £539.40 (includes VAT)

8. TOILETS, GREENS & RECREATIONAL GROUND AND HIGHWAY

8.1 To receive reports from the TGR Committee and update from TGR members (The unconfirmed Minutes of the meeting held on 28 March 2017 have been previously circulated)

- According to Financial Regulation 11.1 (c) an application is made by the Chairman of the TGR &H Committee and Clerk to waive financial regulations relating to contracts to enable a price to be negotiated without competition. The reason being the difficulty in obtaining the necessary quotes and the urgency of making the Memorial Pavilion watertight.
- To approve the quotation from Billy Dye for the repair of the Memorial Pavilion roof – cost being £475.00 + VAT
- To note that an electrical survey has been undertaken, and further work is required to gain a satisfactory certificate - to authorise the Clerk to obtain some quotes for work

9. PLANNING

To note any MSDC decisions (previously circulated)

10. COMMENT FROM MEMBERS OF THE PUBLIC

11. DATE OF NEXT MEETING

9 May 2017.