

Full Parish Council - Agenda

Clerk: Michaela Frost

Rear of Village Hall

The Green

Horsted Keynes

West Sussex

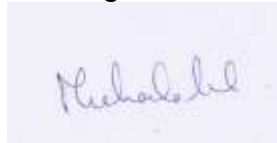
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30 May 2017

Members of Horsted Keynes Parish Council are summoned to a Parish Council meeting to be held in the Village Hall on Tuesday 13th June 2017 at 7.30pm.



Michaela Frost
Parish Clerk

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first ten minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

2. APOLOGIES – to receive apologies for absence

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

4. MINUTES

4.1. To resolve that the minutes of the Annual Statutory Council Meeting held on Tuesday 9 May 2017 be taken as read, confirmed as a correct record and signed by the Chairman.

4.2. Matters outstanding from these minutes (not listed as separate agenda items)

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5. FINANCE

- 5.1. To authorise schedule of payments and note receipts and year to date expenditure (attached).
- 5.3 To agree the bank reconciliation
- 5.4 To approve the accounts to the 31st March 2017
- 5.5. To receive the Internal Auditor's Report for 2016/2017
- 5.6. To approve the Governance Statement for 2016/17 and authorise the Chairman and Clerk to sign the statement
- 5.7. To approve the Annual Return for 2016/17 and to authorise the Chairman to sign the return for submission to the External Auditor

6. REPORTS

- 6.1. To receive report from County Councillor
- 6.2. To receive report from District Councillors
- 6.3. To receive and consider reports from Parish Councillors

7. NEIGHBOURHOOD PLAN

- 7.1. To receive an update on the Neighbourhood Plan
 - 7.1.1 To include an update concerning correspondence received from St Giles CE Primary School.
- 7.2 To consider a request from Parishioners to formally submit the Neighbourhood Plan.

8. TGR & H COMMITTEE

- 8.1 Minutes of the last meeting (previously circulated)
- 8.2 Chairman's Report and update
 - 8.2.1 To request the Finance & Governance Cttee to review the Tennis Club rent and Licence (The Recreational Ground Trust meet annually to agree transfer of monies); and
 - 8.2.2 To update the Parish Council about the request for a Boules Pitch; and
 - 8.2.3 To request that the delegated authority for the TGR & H Committee be increased from £300 to £500; and
 - 8.2.4 To note the timetable for the next steps in the Play Area refurbishment and replacement; and
 - 8.2.5 To note the update on the Coffee Shop.

9. VISION EXERCISE / BUSINESS PLAN

- 9.1 To discuss the next steps.

10. DATE OF NEXT MEETING

- 10.1. To note that the next meeting will be held on Tuesday 11 July 2017

11. COMMENTS FROM MEMBERS OF THE PUBLIC