

Finance & Governance Committee - Agenda

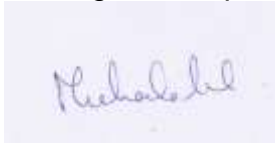
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14 June 2017

Members of the Horsted Keynes Parish Council Finance & Governance Committee are summoned to a meeting to be held in the Parish Council Office Tuesday 20 June 2017 starting at 7:30 p.m..



Michaela Frost
Parish Clerk

AGENDA

1. Election of Chairman
2. Apologies for absence to be received.
3. To receive Declarations of Interests from Councillors in respect of any matter on the Agenda.
(Members are invited to make any declarations of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered).
4. To approve minutes of previous Finance & Governance Committee meeting held on 12 December 2016 (attached) - Notes of Advisory Meeting from 28 March attached for information.
5. Matters arising from previous minutes not covered elsewhere on this agenda.
6. To note Risk control documentation – make any updates as necessary.
7. Tennis Club Agreement – to undertake a review
9. Coffee Shop - to consider the License/ Agreement and consider rent
10. Year to date expenditure – check on budgets
11. Application to have a Boules pitch - update

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12. Items for future meetings:

- Freedom of Information Notice
- Model Publication Scheme
- Scheme of Delegation
- Top up card
- Back up and data protection

13. Exempt Items

To consider whether to exclude the Press and Public from the meeting during consideration of the following item in accordance with Section 100A of the Local Government Act 1972, on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the said Act.

14. Clerk Contract and Remuneration