

**Toilets, Greens & Recreation Ground Committee – Minutes
Unconfirmed**

Minutes of the Horsted Keynes Parish Council Toilets, Greens and Recreation Ground Committee held on 23 January 2018 at 7.30 p.m. in the Parish Council Office.

Present: Cllr. J Luckhurst (Chairman), Cllr. W Dye, Cllr. K O'Regan Cllr. S Webster and Cllr C Wheatley

Attending: Michaela Frost (Clerk)

1. **To receive apologies for absence - None**
2. **To receive declarations of interest from Councillors in respect of any matter on the Agenda.**
None.
3. **Minutes of the previous Toilets Greens & Recreation Ground Committee meeting held on 28 November 2017**
RESOLVED - agreed and signed as a true record.
4. **Matters arising from the Minutes of the last meeting not covered elsewhere.**
The Clerk advised that she still needed to write to the Green Man Pub requesting liability Insurance and reminding the landlord of the requirements regarding the placement of tables on the Green. The Clerk would make this a priority.
The Clerk and the Chairman also advised that they still needed to get some spare keys cut for the Pavilion and Office.
5. **To receive brief verbal reports from Councillors on the following:**

Memorial Pavilion, Play Area & Recreation Ground

Cllr Luckhurst needed to provide an up to date inspection document for the play area.
Cllr Luckhurst reported that there was more fencing broken at the recreation ground. The Clerk would need to check whether this was MSDC's responsibility. If it was the PC's responsibility the Clerk would look into costs of repair once Cllr Luckhurst had informed the Clerk exactly where the fence needed fixing.
Goal posts need clearing from the back of the Pavilion - Cllr Luckhurst would look into this.

The Committee discussed the refurbishment and replacement of the play area. It was noted that it was likely that planning permission would be required for the large piece of climbing equipment in the play area. Sutcliffe had advised that planning permission would more than likely be granted, but a smaller piece of equipment of similar design could be used instead. The Committee discussed the pros and cons of planning applications and a smaller piece of equipment. The Clerk would check the ESPO framework and would then seek further

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advice from Sutcliffe regarding a smaller piece of climbing equipment. The Clerk would also seek further advice from Sutcliffe and MSDC about the requirements for obtaining planning permission. It was agreed that this would need to be an item for the Parish Council to discuss.

Public Toilets & Bus shelter

Cllr Wheatley raised the question of signage for the public toilets. The Horsted Club had suggested that many visitors to the village were unaware of the location of the toilets. Cllr Luckhurst and Cllr O'Regan would undertake a site visit and ascertain the necessity for a sign and possible locations and would report back either to the next Parish Council meeting or the next TGR & H Committee.

Lewes Road Allotments

No issues.

Greens and any other common land areas of the Parish.

The Clerk reported that a new bollard had been ordered, but there was some delay in the actual delivery date.

The Committee also discussed the request from the Governors of St Giles School to amend a sign on the village green for the school. Cllr Luckhurst would undertake a site visit and amend the sign where appropriate and necessary.

The Committee also considered a request from the Neighbourhood Watch coordinator to place signs on the small posts surrounding the village green. The Committee AGREED that signs could be placed on the bus shelter and telegraph poles near and around the Village green, but did not think it appropriate to place signs on the small posts.

6. To review progress on the following matters, consider further action required to complete repair / maintenance works and agree recommendations to be made to the full PC as necessary:

- Potholes at Crown Pub – update...Cllr Dye went to have a look and met DK Homes in order to be able to complete a work specification. Following the meeting it was agreed that there was no sense in filling potholes as they were too deep and substantial. The surrounding tarmac is also breaking up. It would seem more appropriate to resurface the area. The TGR & H Committee would need to complete a works specification and request that the Clerk obtain more quotes for resurfacing the area completely. In the meantime, it was agreed that on a temporary basis only the TGR & H Committee could fill the potholes with type 1. The Committee agreed that the Clerk would need to approach the Crown about contributing to costs for any resurfacing work as it was their delivery Lorries who used the road the most. It was agreed that once the Clerk had obtained quotes she would be able to approach the Crown. Cllr Dye would lead the project to complete a job specification and temporarily fill the potholes.
- The TGR & H Committee also considered the slabs outside the tennis club and it was agreed that the TGR & H Committee would complete a job specification and the Clerk

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would obtain further quotes.

7. Highways –

It was noted that Cllr Lea and a representative from WSCC Highways would be at the next meeting of the Parish Council.

8. Items to be put forward to Parish Council Meeting

- Play Area Refurbishment/Replacement
- Repairs
- Potholes

9. Date of Next Meeting – 28 March 2018

Chairman

Date