

Full Parish Council – Minutes
Unconfirmed

Peter Willis sought an update on the road conditions at Waterbury hill following the attendance of WSCC Councillor, Cllr Lea at the last meeting and whether there was a programme of work from WSCC to repair the road.

The Clerk advised that following last month’s meeting she had requested further feedback from WSCC about a programme of works but as yet had not received anything further. Cllr Hersey suggested that the Clerk write to the County Council informing them that she was being inundated with requests for information. It was also suggested that the Clerk advertise the WSCC “Love Sussex” portal to residents so that they know how to report incidents to WSCC. The Clerk would put something on the PC website and in the P&P.

APOLOGIES – Jez Humphries-Davies and Celia Vince.

DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when an item or issue is to be considered.

Cllr Hersey’s Declaration of Interest:

I wish to advise that with regard to any comment (s) I may make on any planning application on tonight's agenda, I reserve the right to alter my views on any application and submission should it come before Planning Committee A or the District Planning Committee, following reading the Planning Officer's report, considering any verbal update the Planning Officer may provide and taking into account the views expressed by other Members or members of the public at the meeting.

Cllr O’Regan Declared an interest in any discussions referring to the Tennis Club as he was a member of the Club.

MINUTES

To resolve that the minutes of the Council Meeting held on Tuesday 13 February 2018 be taken as read, confirmed as a correct record and signed by the Chairman.

Chairman

Date

**Full Parish Council – Minutes
Unconfirmed**

REPORTS

To receive a report from County Councillor: not present.

To receive a report from District Councillor: Cllr Stockwell reported that the District Plan would be considered by the Full Council on 28 March and then if agreed would be submitted to the Secretary of State. Cllr Stockwell also reported that the Scrutiny for Legal Resources and Economic Growth had recently met and discussed the needs of the district. She reported that it was a very interesting meeting and the minutes of the meeting could be found on the Council's website. The recommendations from this meeting would also be considered by the MSDC Full Council on 28 March.

Cllr Hersey reported that the submission of the District Plan was a significant milestone and credit should be given to all the officers and members involved with the process.

To receive a report from Parish Councillors: Cllr John Luckhurst reported that there had been reports of surveyors in the grounds of St Stevens Church from concerned parishioners. Some thought that the land was being surveyed for houses. One suggestion was that a temporary road was being placed there to support a planning application in a local residential property. The Clerk would try and find out and report back to a future meeting.

Cllr David Colville reported that following the news regarding the District Plan an email had been sent to MSDC requesting an update on the HK Neighbourhood Plan and next steps.

Cllr Colville also reported that following a letter sent from the Clerk about the license agreement and rent, correspondence had been received from the Tennis Club and it was hoped that a meeting could be arranged between the Parish Council and the Tennis Club to discuss this further. It was AGREED that the following Councillors would meet with the Tennis Club:

Cllr Vince
Cllr Kirk
Cllr Dye.

Chairman

Date

Full Parish Council – Minutes

Unconfirmed

The brief for the meeting would be to talk about the license agreement and air any concerns on either side and discuss the payment of the rent for future years

The Parish Council also wanted to take this opportunity to thank Tricia Raney and Loz Allan for all their hard work concerning the Neighbourhood Watch.

TOILETS, GREENS & RECREATIONAL GROUND AND HIGHWAYS

Cllr Webster updated the meeting about the refurbishment and replacement of the play area. A new quote had been received from Sutcliffe Play who were the successful tender company for the play area. The new quote had been prompted by the Clerk who had sought further clarification concerning possible increased surfacing costs and also installing a smaller climbing unit which would not require planning permission. The cost of the play area installation with this new quote was £82638.01 plus VAT. However, the smaller piece of equipment quoted for did not include a slide and did not meet all the original requirements. Parts of the new quote also needed further clarification. It was AGREED that the Clerk in liaison with the TGR & H Committee would negotiate further with Sutcliffe and obtain a quote which included a climbing unit with a slide. At the next meeting of the TGR & H Committee on 28 March the Cttee could then look at the new quote and make recommendations to the full Council.

The Clerk confirmed that permission had been granted from the Secretary of State for the Parish Council to take out a loan from the Public Loans Board. The Clerk now needed to make the necessary arrangements for the loan application.

FINANCE AND GOVERNANCE

Due to unforeseen circumstances the payments and receipts analysis was not available. The Clerk would circulate to the Parish Council following the meeting.

0151 **RESOLVED** that the update on discretionary grants would be postponed until the next meeting.

The Parish Council noted that the requirements of GDPR would need to be met.

0152 **RESOLVED** – to appoint Cllr Colville as the Compliance Officer for GDPR and to appoint an external body as the GDPR Officer. It was noted that there would be a cost of recruiting an outside body of around £150 per annum. Cllr Colville would report back to a future meeting.

The Parish Council also discussed the Clerks additional hours. Cllr Colville explained that the Clerk had carried over hours and leave from the previous year and had accrued

Chairman

Date

Full Parish Council – Minutes

Unconfirmed

further hours throughout the year. The Clerk and Cllr Colville suggested that the Clerk should carry over a percentage of these hours, get paid for a percentage and discard a percentage of the hours.

Cllr O'Regan suggested that the Clerk should not have to discard hours. It was AGREED that the Clerk would try and use up as many additional hours as possible over the next few weeks and the Easter period. It was suggested that the F&G Cttee could then look at the Clerks contract in more detail.

- 0153 **RESOLVED** – that the Clerk should carry over 16.5 additional hours into next year. Any other additional hours still owed would be paid over the next three months.

NEIGHBOURHOOD PLAN

It was noted that the advice from MSDC was that following the news about the District Plan there would be a period of 60 days for any challenges to be instigated. MSDC advised that the next steps for the Horsted Keynes Neighbourhood Plan would have to wait until this challenge period was concluded.

PLANNING

The Chairman of the Planning Committee informed the parish council that there were not any new applications ready in time for this meeting. He was able to inform the Parish Council that the application made by the Tennis club for floodlights was refused.

GENERAL

The Clerk was able to inform the Parish Council and those present that a new email subscription service was now available on the Parish Council website. Residents could subscribe to the service and would receive notifications when new posts had been placed on the website. The Clerk would advertise this facility in the P& P.

The Parish Council also discussed mobile phone masts and it was suggested that a petition was needed to be submitted to providers so that they were aware of the demand. It was AGREED that this would be discussed further at a future meeting.

The Parish Council also considered the car park near the Horsted Club and whether the Parish Council should apply to be the owners of the car park. It was suggested that the Clerk write to MSDC requesting further information on whether the Parish Council could purchase the car park.

Chairman

Date

Full Parish Council – Minutes

Unconfirmed

The Parish Council also discussed next month’s annual meeting and areas for discussions. The following item were suggested: -

1. Police (PCSO/Inspector) to come along and give a presentation about their role.
2. A presentation from AiRS on Community Land Trusts
3. Stimulate some discussion around phone masts/youth workers vision for the village.

COMMENTS FROM THE PUBLIC

A member of the public suggested that to encourage more people to attend the annual meeting there should be the offer of refreshments.

A member of the public sought clarification about the District Plan and whether it afforded protection to the Ashdown Forest. Cllr Hersey was able to advise that the District Plan means that each application must be assessed in line with the 7km zone of the Ashdown Forest policy and the Habitats Regulation Assessment. The same protection is given within the Parish Council’s Neighbourhood Plan.

Peter Willis sought clarification about the Boules Group and the legal costs incurred. The Clerk advised that the Boules Group and the pitch would be on the next TGR & H Agenda for discussion.

Phil Miles referred to the Parish Councils response regarding the planning application for Church Lane. In comparison to the response to the Birch Grove application, it was not as detailed. Phil Miles suggested that MSDC had changed the determination date for the Church Lane application and there was now an opportunity to make further comment. The Clerk would need to check this with the Planning Officer.

Peter Willis suggested that when phone masts had been discussed many years ago there was considerable objection and people were ill informed about technology. He suggested that it may be helpful to have a phone company talk to the Parish Council.

The meeting ended at 9:55 pm

Chairman

Date