

**Toilets, Greens & Recreation Ground Committee – Minutes
Unconfirmed**

Minutes of the Horsted Keynes Parish Council Toilets, Greens and Recreation Ground Committee held on 27 March 2018 at 7.30 p.m. in the Parish Council Office.

Present: Cllr. J Luckhurst (Chairman), Cllr. W Dye, Cllr. K O'Regan and Cllr C Wheatley

Attending: Michaela Frost (Clerk)

1. **To receive apologies for absence – Sarah Webster**
2. **To receive declarations of interest from Councillors in respect of any matter on the Agenda.**
Cllr Dye – declared a personal interest in the item on the Boules pitch in that he had been involved with the start-up of the Boules Group.
3. **Minutes of the previous Toilets Greens & Recreation Ground Committee meeting held on 23 January 2018**
RESOLVED - agreed and signed as a true record.
4. **Matters arising from the Minutes of the last meeting not covered elsewhere.**
The TGR & H Committee agreed that the Clerk would send a final letter to the Landlord of the Green Man requesting their insurance and agreement signed otherwise the tables would be removed. The Clerk would copy in Greene King Brewery and Cllr O' Regan would hand deliver letter. From the date of delivery of the letter the Green Man would be given two weeks to comply.

It was AGREED that the goal posts round back of Pavilion should remain in place in case of a new football club.

Cllr Luckhurst indicated that the keys for the Pavilion still needed duplicating and he would endeavor to get this done over the Easter break.

Cllr Luckhurst would also obtain a sign for public toilets stating public loos this way. It was suggested that he would be able to get the spare keys cut and a sign produced in Timpson's.

5. **To receive brief verbal reports from Councillors on the following:**

Memorial Pavilion, Play Area & Recreation Ground

Cllr Luckhurst confirmed that he needed to complete a recreation Ground Inspection and would provide this to the Clerk ASAP

Cllr Luckhurst reported that the pavilion had no leaks and was all tidy.

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Cllr Luckhurst reported that the Coffee Shop was having a coffee morning on Saturday in the Memorial Pavilion.

The Clerk needed to contact Barcombe Landscapes and ask them what locks and keys they use – The Clerk would request that they use their padlock and keys for the time being as MSDC locks kept going missing.

The TGR & H Committee AGREED that the PTA should use the Rec and Pavilion for the Mayfair, but that they would need to liaise with the coffee shop.

The Clerk would ask the coffee shop about future opening times and liaise with them over advertising the open mornings.

Public Toilets & Bus shelter

Cllr O’ Regan reported that there was no issues, but would need to change the timer in the bus shelter to British Summertime.

Lewes Road Allotments

No issues.

Greens and any other common land areas of the Parish.

Cllr Dye reported that the potholes at Crown were not suitable for Type One – Cllr Dye suggested that as a temporary measure the Parish Council could put a couple of bags of tarmac in there – It was imperative to understand that this was a band aid job only. To be able to undertake this work, Cllr Dye would need the weather to be a little warmer. Cllr Dye and Cllr Luckhurst would liaise and work out the best time to temporarily fill the holes with tarmac .In the meantime it was suggested that the Clerk write to the Crown now and see if they are willing to contribute to filling in the potholes and resurfacing the area properly. The Clerk would need to make it clear that it is the customers and the big Harvey’s Lorries delivering which are causing the majority of the damage. Mark Holman is the Owner of the Crown. The Clerk would mention in the letter that the PC are going to temporarily fix holes, but that the area needs resurfacing.

Cllr Luckhurst reported that residents have put two signs up on grass by cricket pitch without permission saying children playing. Cllr Dye would check with Tennis Club when he meets with them in April to see if they know anything about the signs. Cllr Luckhurst would also make enquiries with some of the resident and report back to the next meeting if not before.

The TGR & H Committee discussed damage to the Green and concluded that as part of their budget preparations for next year they would need to install further bollards to stop vehicles driving over the Green.

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6. Playground Update

The TGR & H Committee considered the new quote from Sutcliffe which had been circulated by Cllr Webster. The quote allowed for a smaller climbing piece of equipment with slide, table tennis, increased surfacing costs, and a smaller trampoline. The TGR & H Committee AGREED to recommend to the Parish Council to proceed with this adjusted quote which was within budget.

7. Boules Pitch

The TGR & H Committee discussed the Boules Pitch and agreed that for clarity purposes some signage was needed near the pitch and some rules and regulations were required. A suggestion was that there should be a temporary membership or disclaimer so that it was clear who was covered by the Boules Groups insurance.

The TGR & H Committee requested that the Clerk write to the Boules Group and suggest that as and when their membership increases they should attempt to pay back some of the costs which arose due to the legalities of setting up the pitch. It would also be suggested in the letter that the Boules Group needed rule and regulations re possible casual players/ or whether the pitch was for Members only. The Parish Council required further information on how the Boules Group would be policing the use of the pitch and perhaps the Group's rules and regulations could be posted on the Parish Council's website.

The Clerk would report back to a future meeting.

8. Memorial Pavilion – Future Use

The TGR & H Committee discussed the future use of the Pavilion. The Coffee Shop had made a nice job of clearing the inside of the Pavilion for use as a coffee shop, but due to change of circumstances had not opened a regularly as hoped. The Clerk would contact the coffee shop and advise them of the play area update and ask them to keep the Parish Council informed about opening times.

The TGR & H Committee discussed the possibility of a youth club as the Clerk reported that there was a successful club in Ashurst Wood in the evenings. Cllr Wheatley was able to update the Committee that there is already a youth café once a week run by a shared youth worker with Danehill. It was thought that at this time a Youth Club was not required.

9. Highways – nothing to report.

10. Items to be put forward to Parish Council Meeting

- Play Area Refurbishment/Replacement

11. Date of Next Meeting – 22 May 2018

Chairman

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