

**Full Parish Council – Minutes
Unconfirmed**

HORSTED KEYNES PARISH COUNCIL

Minutes of the
Meeting of **HORSTED KEYNES PARISH COUNCIL** held on **Tuesday 9 October 2018** at
7:30 pm in the Village Hall, Horsted Keynes

PRESENT: Cllrs David Colville (Chairman)
Sarah Webster
Keith O'Regan
Chris Hersey
Jez Humphreys-Davis
John Luckhurst
Celia Vince
Christine Wheatley
Mike Kirk

Also in attendance: Michaela Frost- Parish Clerk
12 Members of public

PUBLIC PARTICIPATION

Helena Griffiths reported that the Defibrillator battery had been replaced. The Parish Council thanked Helena Griffiths for monitoring the defibrillator.

APOLOGIES –, Cllrs Clarke and Dye.

DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that They may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when an item or issue is to be considered.

Cllr Hersey's Declaration of Interest:

I wish to advise that with regard to any comment (s) I may make on any planning application on tonight's agenda, I reserve the right to alter my views on any application and submission should it come before Planning Committee or the District Planning Committee, following reading the Planning Officer's report, considering any verbal update the Planning Officer may provide and considering the views expressed by other Members or members of the public at the meeting.

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MINUTES

To resolve that the minutes of the Council Meeting and the Extraordinary Council Meeting held on Tuesday 11 September 2018 be taken as read, confirmed as a correct record and signed by the Chairman.

REPORTS

To receive a report from County Councillor: Not Present.

To receive a report from District Councillor: Cllr Hersey reported that the District Council recently held a Town And Parish Councils Briefing – the presentation could be found on the MSDC website. The MSDC Scrutiny Committee had approved a report setting out phase 1 of development at the Northern Arc - the Scrutiny report can be found on the MSDC website. The Northern Arc Strategic Development Site just outside Burgess Hill would take 3,500 homes and would take pressure of the smaller communities in Mid Sussex. Infrastructure would also come in as required and it was noted that the Minister for Education recognised that a sixth form facility was required in the area.

Cllr Stockwell reported that the County Council were having to consider their budget carefully with particular regard for adult social care. This may have an impact on the District Council's budget.

To receive a report from Parish Councillors: Cllr Kirk reported that the free car park sign had come down and some of the fingerposts needed to be looked at for repair.

Cllr Colville reported that a letter had been received from Batchellor Monkhouse concerning Jeffreys Farm development. but that it was unable to respond to the letter until such time the Parish Council reached a decision concerning the way forward with the Neighbourhood Plan. The Parish Council would be having a training session next week concerning the Neighbourhood Plan being attended by MSDC and it was then hoped a decision on the way forward would be made at a future Parish Council meeting.

FINANCE & GOVERNANCE

31. RESOLVED to authorise the schedule of payments and note receipts and year to date expenditure

The Clerk advised that the Water direct debits seemed high again and she would need to investigate the cause and report back.

32. RESOLVED to note receipt of the audited accounts for 2017/18 financial year.

33. RESOLVED to delegate the preparation of the Parish Council budget to the Finance & Governance Committee and the recommended budget to be presented to the Parish Council in January 2019, together with the resulting impact on the Parish precept.;

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34. RESOLVED to delegate the preparation of the Parish Council Business Plan to F&G be presented to the full Parish Council by April 2019.

35. RESOLVED to renew the Parish Council Insurance through Came & Company and Inspire on a three year Term.

NEIGHBOURHOOD PLAN

The Chairman reported that an invoice had been received by the Clerk from the Parish Council Consultant amounting to £1960 including Vat for work undertaken so far.

Some of the Councillors indicated that they were concerned about the amounting costs from the Consultant and sought further clarification about what the work was actually for and what work still remained.

Cllr Humphreys-Davis proposed that the Finance & Governance Committee look at the audit trail of the Consultant's invoices and report back to the next Parish Council meeting.

36 RESOLVED that the F&G Committee consider the Neighbourhood Plan costs and invoices from the Parish Council's consultant Chris Bowden.

It was hoped that following the training session, the Parish Council would be able to consider the next steps for the NP at the next meeting of the Parish Council in November.

TOILETS, GREENS & RECREATIONAL GROUND AND HIGHWAYS

Cllr Luckhurst reported that the Parish Council had received a request to install an art application on the village Green to commemorate WW1.

It was agreed unanimously to support this request.

Cllr Webster updated the meeting about the play area project. The play area had passed the health and safety inspection and would be opening officially on 13 October 2018. There were a couple of outstanding issues concerning a design feature and other snags that needed completing, but these did not affect the health and safety of the play area.

Through the Clerk, Cllr Webster had obtained two quotes for the play area fencing. The Parish Council discussed the need for a fence and it was agreed that as the play area was on a recreation ground it was important to have a fence around the play area in order to keep dogs out.

The Parish Council agreed that a further quote was required before any decisions could be made.

37. RESOLVED to request that the Clerk obtain a further quote to replace the fence to be considered at the next meeting.

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Cllr Wheatley spoke about fundraising ideas to help fund the replacement of the fence which included growing a £5. Other Councillors discussed that the replacement of the play area fence should be a community project. Cllr Webster informed the Parish Council that there would be fundraising at the play area opening on 13 October.

PLANNING

Planning Meeting was inquorate and could not go ahead.

COMMENTS FROM THE PUBLIC

Helena Griffiths asked whether the Parish Council could look into further signage to inform the public where the public toilets were in the village. The TGR Committee had discussed this before and it was agreed that they would revisit signage at their next meeting at the end of the month.

Suzanne Sainter requested that the letter from Batchellor Monkhouse concerning Jeffreys Farm should be made public. The Clerk suggested that following the training session and the agenda for the next meeting in November where it was hoped decisions on next steps regarding the Neighbourhood Plan would be made, it would be more appropriate of the letter was made public then.

The Members of the public present also sought that the slides issued by Mid Sussex at a recent presentation for Parish and Town Councils be made public on the website.

Tim Griffiths sought further clarification about the cost of the Neighbourhood Plan. (This was being consider at the next F&G meeting)

A resident congratulated the Parish Council for the play area.

A resident sought further clarification about possible telephone masts in the village. Cllr Clarke who was not at this meeting may be able to assist further at a future meeting.

Meeting ended at 9:40 p.m.

Chairman

Date