

**Full Parish Council - Agenda**

Clerk: Michaela Frost

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The Green

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5 December 2018

Members of Horsted Keynes Parish Council are summoned to a Parish Council meeting to be held in the Village Hall on Tuesday 13 December 2018 at 7.30pm.



Michaela Frost

Parish Clerk

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**AGENDA**

**1. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first ten minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

**2. APOLOGIES** – to receive apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

**4. MINUTES**

4.1. To resolve that the minutes of the Council Meeting held on Tuesday 11 November 2018

4.2. Matters outstanding from these minutes (not listed as separate agenda items).

**5. REPORTS**

5.1. To receive a report from the County Councillor

5.2. To receive a report from the District Councillors

5.3. To receive and consider reports from Parish Councillors (including any training events attended)

**Full Parish Council - Agenda**

**6. TOILETS, GREENS & RECREATIONAL GROUND AND HIGHWAYS**

- 6.1 To receive an update on all matters from TGR& H Committee Members.
- 6.2 To discuss and agree payment of outstanding invoice (Play Area equipment & Installation) and agree next steps.
- 6.3 To consider the next steps with regard to the play area fencing.
- 6.4 To receive an update on Noise Complaints.

**7. FINANCE AND GOVERNANCE**

- 7.1 To authorise schedule of payments and note receipts and year to date expenditure (circulated separately).

**8. PLANNING**

- 8.1 To receive a verbal report on Planning Applications received.

**9. NEIGHBOURHOOD PLAN**

- 9.1 To discuss and agree payment of outstanding invoice to Neighbourhood Plan Consultant.
- 9.2 Councillors to discuss the three options:
  - **Option 1** (do nothing – do not prepare a Neighbourhood Plan)
  - **Option 2** (Prepare a Plan but do not allocate sites).
  - **Option 3** (Prepare a Plan and allocate sites)
- 9.3 Opportunity for the Public present to comment on the options (this will be time limited to the Chairman's discretion)
- 9.4 Discuss and agree the options and request Neighbourhood Consultant to re-confirm quote for work.
- 9.5 Discuss and agree timetable.

**10. GENERAL**

- 10.1 To note the proposed dates for meetings for next year
- 10.2 To note that the Parish Office will be closed from 20 December until 2 January.

**11. DATE OF NEXT MEETING**

- 11.1. To note that the next meeting will be held on Tuesday 8 January 2019

**12. COMMENTS FROM MEMBERS OF THE PUBLIC**