

**Toilets, Greens & Recreation Ground Committee – Minutes  
Unconfirmed**

Minutes of the Horsted Keynes Parish Council Toilets, Greens and Recreation Ground Committee held on 29 October 2018 at 7.30 p.m. in the Parish Council Office.

Present: Cllr. J Luckhurst (Chairman) Cllr W Dye, Cllr. K O'Regan and Cllr Webster  
Attending none

- 1. To receive apologies for absence – Cllr Wheatley and Michaela Frost (The minutes were taken by Cllr Webster)**
- 2. To receive declarations of interest from Councillors in respect of any matter on the Agenda.**  
Cllr O Regan declared an interest in any matters regarding the Coffee Shop. This was a personal interest.
- 3. Minutes of the previous Toilets Greens & Recreation Ground Committee meeting held on 29 October 2018**  
**RESOLVED** - agreed and signed as a true record.
- 4. Matters arising from the Minutes of the last meeting not covered elsewhere- none.**
- 5. To receive brief verbal reports from Councillors on the following:**

**Memorial Pavilion, Play Area & Recreation Ground**

The Committee discussed the Memorial Pavilion and the Recreation Ground which included the Play Area. The committee proposed that the Parish Council pay the outstanding bill to Sutcliffe Play for the new play area less the value of the log up rights / delivery and table tennis. The TGR & H Committee would like to request that the Clerk write to Sutcliffe with the proposal that the Parish Council leave the playground as it stands and that the Parish Council would like a reduction of £2000 plus vat, rather than the full amount the PC were withholding. The TGR & H Committee think Sutcliffe should offer this as a goodwill gesture or the Parish Council would request a replacement table that is not damaged and the stepping stones installed as was first requested.

**RESOLVED** to recommend to Parish Council that we request the Clerk to pay the outstanding invoice less the cost of the log uprights and table tennis table and then request the Clerk to propose to Sutcliffe that the final invoice be reduced by £2,000 plus VAT as a good will gesture. The TGR & H Committee would then recommend the Parish Council accepts the Play area as it stands.

The Committee then discussed the play area fence. It was agreed that Cllr O'Regan and Cllr Dye would measure up and write a definitive spec to send out to the fence contractors. The Clerk would send this out to the Contractors. It was hoped this could be achieved by 3

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December 2018 so that all 3 quotes could be considered at the next council meeting and a decision made.

The Committee agreed that a sign stating ownership and contact details was needed and it was agreed that this would be looked into by Councillor Webster.

The Committee agreed that they were happy with current contractors and no mowing in the playground.

The TGR & H Committee noted the noise complaints.

The committee recommended that the Clerk should invite representatives of the coffee shop and football club to the next TGR meeting to discuss going forward.

**Public Toilets & Bus shelter**

No issues.

**Lewes Road Allotments**

No issues.

**Greens and any other common land areas of the Parish.**

No Issues

**6. TGR Finance**

The Committee discussed TGR & H Finance and had before them a draft budget. TGR & H Committee recommended adding an increase to water and electricity as these had gone up over the last year. The TGR & H Committee also recommended increasing the maintenance budgets for the Green and the Pavilion. In addition the TGR & H Committee recommended that:

- Capital expenditure: TGR recommends that a figure of £5000 be added into the budget for future projects such as refurbishment of recreation and green areas.
- Wallgate: TGR recommends that new costs of equipment / installation / remedial works and annual running costs are made public knowledge and a form of consultation be put to the parish as to the future of the toilets. As this is such a large cost for the TGR to decide alone.
- Fingerposts: Cllr Luckhurst will liaise with Cllr Kirk as to what is needed and assess how much in reserves.

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**7. Christmas Tree**

The TGR & H Committee discussed the Christmas tree. Cllr Luckhurst had sourced a tree at a cost of £100. Mark Streeter and Peter Willis (local residents) would be assisting with the setting up of the tree outside the Green Man and Cllr Luckhurst would get the electrical and safety certificate signed off. The TGR & H Committee would undertake daily visual checks of the tree.

**7. Highways**

The TGR & H Committee asked that the Clerk organise for the Salt bins to be topped up.

The TGR & H Committee would also like an update from Cllr Lea, WSCC about road repairs in the village.

**8. General**

Cllr Luckhurst agreed to source the Christmas tree for the village green. It was likely that the Parish Council would have to buy one this year. Cllr Luckhurst would make the necessary arrangements and the Clerk would circulate the necessary paperwork for the electrician and safety inspections. Cllr Luckhurst would keep the Clerk informed by email.

**9. Items to be put forward to Parish Council Meeting**

- Play Area Refurbishment/Replacement fence quotes
- Water leaks
- Noise complaints

**10. Date of Next Meeting – 29 January 2019**

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Chairman .....

Date .....