

**Full Parish Council – Minutes
Unconfirmed**

HORSTED KEYNES PARISH COUNCIL

Minutes of the
Meeting of **HORSTED KEYNES PARISH COUNCIL** held on **Tuesday 11 December 2018**
at **7:30 pm** in the Village Hall, Horsted Keynes

PRESENT: Cllrs David Colville (Chairman) Rufus Clarke
Sarah Webster John Luckhurst
Keith O'Regan Celia Vince
Chris Hersey Christine Wheatley
Billy Dye Jez Humphreys-Davis
Mike Kirk

Also in attendance: Michaela Frost- Parish Clerk
33 Members of public

PUBLIC PARTICIPATION

Helena Griffiths reminded the Councillors that she had submitted a letter to them concerning the Neighbourhood Plan and that she had sought clarification about how much had been spent on the Neighbourhood Plan. She sought clarification about how much had been spent of public money and how much grants and donations had been used.

The Chairman clarified that the Parish Council had set aside £5000 and two grants had been obtained. The exact figures of the grants would have to be supplied separately.

A local resident, Mark Syrett stated that there was an omission in the Parish Council's Neighbourhood Plan in that there was not a policy regarding community land trusts and affordable housing.

Peter Willis sought clarification concerning the appeal for the land at the rear of Peacocks, Church Lane. The deadline for submitting views/comments was 15 January, but the next Parish Council meeting was not until the 8th January.

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The Clerk reassured the meeting that at the next Parish Council meeting the Parish Councillors would be prepared and ready to consider the appeal and the Clerk would be able to submit their response the following day.

APOLOGIES –, None.

DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that They may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when an item or issue is to be considered.

Cllr Hersey's Declaration of Interest:

I wish to advise that with regard to any comment (s) I may make on any planning application on tonight's agenda, I reserve the right to alter my views on any application and submission should it come before Planning Committee A or the District Planning Committee, following reading the Planning Officer's report, considering any verbal update the Planning Officer may provide and considering the views expressed by other Members or members of the public at the meeting.

MINUTES

To resolve that the minutes of the Council Meeting and the Extraordinary Council Meeting held on Tuesday 13 November 2018 be taken as read, confirmed as a correct record and signed by the Chairman, subject to the following amendment:

REPORTS

To receive a report from County Councillor: Not Present.

To receive a report from District Councillor: Cllr Stockwell provided a brief update and referred to the Gatwick Master Plan which had been published and would have an impact on neighbouring villages. The suggestion in the Plan was to utilise the emergency runway for outgoing flights. The Plan was out for consultation.

Cllr Stockwell also informed the meeting that WSCC currently had grants available for local community groups. Any groups locally looking for funding had until 14 January 2019 to put in an application. £170,000 was available.

Cllr Hersey also provided an update of recent matters concerning MSDC and the District. The Master Plan at Gatwick was very important and would generate more traffic. It was a weigh up between economic benefits and disturbance to the local area. Cllr Hersey would circulate further information via the Clerk.

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Cllr Hersey also updated the meeting about the Burgess Hill Northern development. The District Council would be looking at further planning permissions in the New Year. To receive a report from Parish Councillors: Cllr Wheatley reported that a new Priest had been appointed for the village.

TGR & H COMMITTEE

The Chairman of the TGR & H Committee provided an update on the latest matters considered by the Committee. Cllr Luckhurst took the opportunity to thank Peter Willis, Mark Sheffield and all the other volunteers for their helps with the Village Christmas Tree,

Cllr Webster then updated the meeting about the Play Area. The Play Area had been open for few weeks, but the Parish Council had not made the final payment to the Play Area installer whilst a few outstanding issues were addressed. The Parish Council had some concerns that the table tennis table was damaged on arrival and also that the Installer had installed some log uprights which had not been in the original tender. The Parish Council had been seeking a resolution to these outstanding issues. The Clerk had advised and now had paid some of the outstanding bill minus the cost of the log uprights and the table tennis table. It was suggested that a warranty would still be required for the table tennis. The Clerk also advised that on final payment the installers should provide a guarantee for the flooring and the health and safety inspection.

The TGR& H Committee recommended that the Clerk write to the Play Area Installers, Sutcliffe and propose that the remaining bill be reduced by £2000 plus VAT to cover the damage to the table tennis table. The Clerk would also need to clarify the position with regard to the warranty.

RESOLVED – that the Clerk would write to Sutcliffe and propose that the remaining bill for the installation of the Play area be reduced by £2000 plus VAT which would be in recompense for the damaged table tennis table and the misinterpreted log uprights.

The TGR & H Committee also updated the meeting about the fence for the play area. It was agreed that the TGR & H Committee would provide a works specification for the replacement of the fence in order that the Clerk could ask the companies/contractors to re quote.

Finally the Clerk advised the meeting that the TGR & H Committee had managed to organise a temporary solution to the musical pipes in the play area. Following some complaints from residents and follow up investigation by Mid Sussex District Council, the Parish Council had been looking for a solution to the musical pipes in the play area. The musical pipes had not been part of the original tender and had thought to be a nice addition. MSDC had now advised that the noise coming from the pipes were not enough to initiate a noise abatement order. Nevertheless, the Parish Council agreed that the temporary solution to muffle the sound of the musical pipes should stay in place.

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FINANCE & GOVERNANCE

30.1 RESOLVED to authorise the schedule of payments and note receipts and year to date expenditure

Following some questions from the Councillors, the Clerk informed the meeting that

NEIGHBOURHOOD PLAN

The Parish Council considered the outstanding invoice from the Consultant Chris Bowden. As requested at the last meeting the Clerk had written to the Consultant and sought further information about the invoice and the increased costs. The Clerk now advised that the invoice should be paid.

Some of the Councillors remained concerned about the costs.

After some debate it was suggested that the Clerk should write again to the Consultant asking for a reduction in the amount.

RESOLVED to request that the Clerk write to Chris Bowden and ask that the outstanding invoice be reduced by £250.

The Parish Council voted on this matter and eight voted for this proposal

Cllr Colville voted against and Cllr Luckhurst abstained.

The Parish Council then considered the three options available to them concerning the Neighbourhood Plan and the next steps. It was noted that resident had submitted letters to the Parish Council concerning the options and 16 letters had been received all in favour of option 3. The three options were:

Option 1 – do nothing

Option 2 Prepare a Plan but do not allocate sites

Option 3 – Prepare a plan and allocate sites.

The Parish Council considered the advantages and disadvantages of each option. After some debate, the formal meeting was suspended at 9:05 p.m. in order to allow local residents to make comment.

During this time several resident spoke – all in favour of option 3.

The Meeting resumed formally at 9:20 p.m.

The Parish Council considered each option carefully. Cllr Kirk was in favour of option 2.

RESOLVED – to continue with option 3 – prepare a plan and allocate sites.

(9 voted for and Cllr Luckhurst abstained)

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The Parish Council then considered who would assist them with completing the necessary work. It was suggested that MSDC might be able to provide some advice on the next steps. It was agreed that the Clerk would write to MSDC and ask for their assistance in writing a brief for the completion of the remaining work on the Neighbourhood Plan. It was also suggested that a small team of Parish Councillors should lead tis part of the work.

RESOLVED – That Cllrs Colville and Webster together with the Clerk would liaise with MSDC over a brief for the remaining work on the Neighbourhood Plan.

The Clerk would also seek their advice on potential consultants who may be able to assist the Parish Council with this work.

COMMENTS FROM THE PUBLIC

Helena Griffiths asked whether the Parish Council were considering refurbishing the fence at the play area or replacing.

Cllr O Regan explained that the fence needed replacement, but the works specification order would clarify this.

The meeting ended at 10:05 pm

Chairman

Date