

# Neighbourhood Development Plan – Minor Editing

## DOCUMENT INFORMATION

Master Location	:	C:\Users\David\Documents\Parish Council\HKNP Final Push\Final Push 2020\Neighbourhood Development Plan - Minor Editing.docx
File Name	:	Neighbourhood Development Plan - Minor Editing
Distribution	:	Members of Horsted Keynes Parish Council

## VERSION HISTORY

Version Number	Date	Details of Changes included in Update	Author(s)
1.0	15-07-2020	Approved	David Colville
2.0	08/09/2020	Approved	David Colville

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# 1 Introduction

## On 30<sup>th</sup> June 2020, at an Extraordinary General Meeting, the Parish Council was asked to:

- a) Consider the following revised documents and to endorse them as a basis for public consultation under Regulation 14 of the Neighbourhood Planning (General) Regulations 2012-17:
  - the draft HKNDP (with a number of new and revised planning policies).
  - Site Assessment of “realistic development options”.
  - Sustainability Appraisal (incorporating Strategic Environmental Assessment).
  - Updated Evidence Base.
- b) Authorise the Chairman of the Parish Council, in consultation with the planning consultant, to make any further amendments to the above documents arising from this meeting, and any necessary minor editing amendments.
- c) Subject to completion of (a) and (b) above, subject to the latest National Planning Policy Guidance (NPPG) advice on consultation during the coronavirus pandemic and further discussions with the Local Planning Authority (Mid Sussex District Council), to arrange a period of public consultation under Regulation 14 lasting at least six weeks in order to bring the plan to the attention of people who live, work or carry on business in the parish, with detailed timing and arrangements to be discussed and agreed at a future meeting of the Parish Council.

The Parish Council therefore **RESOLVED as follows:**

- a) The following revised documents are endorsed as a basis for public consultation under Regulation 14 of the Neighbourhood Planning (General) Regulations 2012-17:
  - the draft HKNDP (with a number of new and revised planning policies).
  - Site Assessment of “realistic development options”.
  - Sustainability Appraisal (incorporating Strategic Environmental Assessment).
  - Updated Evidence Base.
- b) The Chairman of the Parish Council, in consultation with the planning consultant, is authorised to make any further amendments to the above documents arising from this meeting, and any necessary minor editing amendments.

- c) Subject to completion of (a) and (b) above, subject to the latest National Planning Policy Guidance (NPPG) advice on consultation during the coronavirus pandemic and further discussions with the Local Planning Authority (Mid Sussex District Council), to arrange a period of public consultation under Regulation 14 lasting at least six weeks in order to bring the plan to the attention of people who live, work or carry on business in the parish, with detailed timing and arrangements to be discussed and agreed at a future meeting of the Parish Council.

**On 14<sup>th</sup> July 2020, at the Full Council Meeting the Parish Council was asked to:**

- a) Authorise the Clerk, in consultation with Cllrs Colville and Webster together with the planning consultant, to make any further amendments to the above documents arising from their further reviews, and to make any necessary further minor editing amendments.
- b) Approve details of minor amendments previously circulated, which will be published on the PC website.

The Parish Council therefore **RESOLVED as follows:**

**RESOLVED** – to note that in liaison with the Clerk, the Chairman and Cllr Webster were authorised to make minor amendments to the Plan as previously agreed.

**On 8<sup>th</sup> September 2020, at the Full Council Meeting the Parish Council was asked to:**

- a) Authorise the Clerk, in consultation with Cllrs Colville and Webster together with the planning consultant, Mr. Frost, to make any necessary minor typographical and factual changes to the Final Draft Neighbourhood Development Plan documents (published on the Parish Council website on 6<sup>th</sup> May 2020) prior to submission for Regulation 14 public consultation.

The Parish Council therefore **RESOLVED as follows:**

**RESOLVED:** To note the Neighbourhood Plan documents and to authorise the Clerk, in consultation with Cllrs Colville and Webster together with the planning consultant, Mr. Frost, to make any necessary minor typographical and factual changes to the Final Draft Neighbourhood Development Plan documents (published on the Parish Council website on 6<sup>th</sup> May 2020) prior to submission for Regulation 14 public consultation. The main aim is to correct any typos and make any factual changes.

It was noted that all changes approved in the documents on 30<sup>th</sup> June and 14<sup>th</sup> July have been incorporated.

## 2 Neighbourhood Development Plan document

Originally published on Parish Council website on 6<sup>th</sup> May 2020.

### 2.1 30<sup>th</sup> June 2020

Reference	Changes agreed	In response to:	Reason
Page 23 Policy HK1	Fourth bullet point should refer to policy HK9 rather than HK8	Question from Mr P. Miles	Error in draft
Page 23 Policy HK1	The word "or" at the end of the third bullet point should be replaced by "and".	Question from Mr P. Miles	To clarify that development proposals should comply with all the relevant policies referred to in the fourth bullet point below
Page 23 Policy HK1	Add "HK6 conserving the local heritage" to the list of particular policies highlighted in the fourth bullet point.	Question From Cllr M.Kirk	To reflect the importance of conserving the local heritage
Page 59 Policies Map	Add "local green spaces" subject to policy HK7 (Village Green, recreation Ground (including tennis courts) and Cricket Ground) to the Policies Map	Question from Mr. A. Woods	Omitted from map in error
Page 51 Map F	Add note under the map:  "Please note that there is a locked barrier across the road between Hamsland and Bonfire Lane, preventing access between the two, except for emergency vehicles who have standing arrangements to collect keys from several local residents if necessary"	A vote by parish councillors	To clarify local access arrangements, as they are not clear from the OS map used in Map F

Reference	Changes agreed	In response to:	Reason
Throughout the document	Ensure that future editions of the HK NDP clearly specify which draft of the document they are and indicate the date on which they are prepared.  This will be done on the front page and with a “header” at the top of each page of the document.	Proposal from Cllr H. Watson	To ensure that NDP documents are clearly identified
Addition	Add foreword from the Chair of HKPC which – amongst other things - acknowledges the contribution of relevant individuals to preparation of the plan.	Concerns raised at the meeting	Addition of a Foreword will be helpful and should recognise the local effort made

## 2.2 14<sup>th</sup> July 2020

Reference	Changes agreed	In response to:	Reason
Page 23 Policy HK1 Page 29 Policy HK4	Amend cross referenced policy numbers in policies HK1 and HK4 to ensure that they correctly refer to those in the latest draft version of the HK NPD approved for public consultation.	Query from Cllr Colville	Error in draft

## 3 Site Assessment of “realistic development options”

Originally published on Parish Council website on 6<sup>th</sup> May 2020.

### 3.1 30<sup>th</sup> June 2020

Reference	Changes agreed	In response to:	Reason
Throughout the document	<p>Ensure that future editions of the HK NDP clearly specify which draft of the document they are and indicate the date on which they are prepared.</p> <p>This will be done on the front page and with a “header” at the top of each page of the document.</p>	Proposal from Cllr H. Watson	To ensure that NDP documents are clearly identified

## 4 Sustainability Appraisal (incorporating Strategic Environmental Assessment)

Originally published on Parish Council website on 6<sup>th</sup> May 2020.

### 4.1 30<sup>th</sup> June 2020

Reference	Changes agreed	In response to:	Reason
Throughout the document	<p>Ensure that future editions of the HK NDP clearly specify which draft of the document they are and indicate the date on which they are prepared.</p> <p>This will be done on the front page and with a “header” at the top of each page of the document.</p>	Proposal from Cllr H. Watson	To ensure that NDP documents are clearly identified

## 5 Updated evidence base

Originally published on Parish Council website on 6<sup>th</sup> May 2020.

### 5.1 30<sup>th</sup> June 2020

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Reference	Changes agreed	In response to:	Reason
Throughout the document	<p>Ensure that future editions of the HK NDP clearly specify which draft of the document they are and indicate the date on which they are prepared.</p> <p>This will be done on the front page and with a “header” at the top of each page of the document.</p>	Proposal from Cllr H. Watson	To ensure that NDP documents are clearly identified

## **6 Habitat Regulations Assessment Screening Report**

**Originally published on Parish Council website on 6<sup>th</sup> May 2020.**

**No changes recorded – document owner MSDC.**